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| <b>Title</b><br><b>Distinguished Service Awards</b> | <b>Effective Date</b><br><b>December 8, 2018</b>       | <b>Page</b><br><b>1 of 2</b> |
| <b>Policy Number</b><br><b>GP 7</b>                 | <b>Updates and Replaces</b><br><b>December 7, 2013</b> |                              |
|   | <b>Next Review Date</b><br><b>December 2021</b>        |                              |

## **POLICY STATEMENT**

Annually, the Ontario Tennis Association Distinguished Service Award (DSA) formally recognizes individuals who have made an outstanding contribution to tennis in Ontario over a sustained period of time in a non-player role.

The recognition is made publicly at an appropriate venue and an exclusive tangible article presented to the recipients.

An honour roll of recipients is maintained and publicized on a regular basis.

## **GUIDELINES**

1. To maintain the stature of the Distinguished Service Award (DSA) no more than three awards are granted each year.
2. Recipients are selected by a selection committee comprised of the President, Past President and Executive Director of the Association plus two current board members, and approved by the Board of Directors.
3. The Past President is the Chair of the DSA Selection Committee.
4. Recipients will be members, past or present of the OTA, who have made an outstanding contribution to tennis in Ontario over a minimum of ten years on a volunteer basis.
5. No current member of the Board of Directors is eligible for a DSA.
6. Areas in which such a contribution be made include, but are not limited to, the following:
  - a. Demonstrates an outstanding commitment as an organizer of tournaments, leagues, special events or developmental programs and activities
  - b. Makes a significant contribution to the growth and popularity of the sport through Association participation, club management, parks and recreation programs, or elementary, secondary or university programs, leagues and events



**ONTARIO TENNIS  
ASSOCIATION**

**GENERAL  
POLICIES & PROCEDURES**

|   |  |                              |
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- c. Contributes to the development of the game by providing leadership in the areas of coaching or technical expertise including facilities maintenance or design
- d. Acts as a positive role model for youth by demonstrating exceptional sportsmanship and commitment to the game
- e. Makes a significant or ongoing financial contribution in support of events, leagues, developmental or outreach programs
- f. Creates a heightened awareness and interest in tennis through the media or the arts

**PROCEDURE**

Refer to the DSA Selection Committee Terms of Reference as attached.

**REFERENCE POLICIES**

None

**APPROVALS**

|                                     |  |       |
|-------------------------------------|--|-------|
|                                     |  |       |
| President                           |  | Date: |
| On behalf of the Board of Directors |  | Date: |
|                                     |  |       |